

CITY COUNCIL
PALMYRA, MISSOURI

May 18, 2016

The Palmyra City Council met on the above date in city hall at 7:00 p.m. with Mayor Loren Graham presiding and opening the meeting with the Pledge of Allegiance. The following council members answered roll call: Ken Sheputis, Jeff Merkel, Andrew Salsman, Josh Smith and Pam Behring. Council Member Nathan Miller was absent. Also present were Lynn Smith, Ron Peer, Jane Rushford, Patty Cheffey and Chase Hickman.

A motion was made by Council Member Merkel and seconded by Council Member Sheputis to approve the consent agenda as presented. The roll call vote was as follows: Ayes: Sheputis, Merkel, Salsman, Smith and Behring. Nays: None. The motion carried. The consent agenda consisted of the following:

- a. Approval of the May 5th minutes
- b. Bills for Approval
- c. Financial Report – April.

The request for qualifications to seek a firm to engineer a citywide storm water project was finalized and an ad will be placed in the Palmyra Spectator.

City Attorney Chase Hickman provided the first reading of Bill #1539 entitled "AN ORDINANCE AMENDING SECTION 100.004 IN CHAPTER 100 OF THE CODE OF ORDINANCES OF THE CITY OF PALMYRA RELATING TO GENERAL PROVISIONS OF THE CODE OF ORDINANCES OF THE CITY OF PALMYRA."

A motion was made by Council Member Salsman and seconded by Council Member Smith to approve the 2015-2016 Amended Budget. The roll call vote was as follows: Ayes: Sheputis, Merkel, Salsman, Smith and Behring. Nays: None. The motion carried.

Council Member Salsman reported on a Street & Alley Committee meeting. The committee discussed a proposed street abandonment, signage for the municipal parking lot and the possibility of asphaltting some streets this year.

Council Member Smith reported on a Personnel Committee meeting in which language to include the step scale in the Employee Handbook was discussed. The committee recommended adopting the proposed language provided by City Attorney Hickman and the revisions to the handbook will be finalized and brought before the council to approve at the next meeting.

A motion was made by Council Member Smith and seconded by Council Member Behring to approve the request of Chris Carlstead for early out retirement effective August 31, 2016. The roll call vote was as follows: Ayes: Sheputis, Merkel, Salsman, Smith and Behring. Nays: None. The motion carried.

Council Member Sheputis reported the board had received 4 bids for transformers to upgrade the west electrical circuit and voted to accept the low bid from Fletcher-Reinhardt in the sum of \$130,688.00. The next step in the project will be to seek bids for the labor and materials.

Council Member Merkel reported a parking issue.

Council Member Smith advised the parks and recreation department will plant the grass on the north side of the police station.

Council Member Behring mentioned the need to discuss codifying the city's ordinances as recommended by General Code/Sullivan Publications. Behring also advised PACB has received survey results for the recreation center and would like a special meeting with the council and park board to discuss the results and future project. A meeting will be set for the later part of June.

A motion was made by Council Member Sheputis and seconded by Council Member Smith to approve a street department purchase of a John Deere MX6 bush hog with weight kit from Sydenstricker in the

sum of \$3,348.36. The roll call vote was as follows: Ayes: Sheputis, Merkel, Salsman, Smith and Behring. Nays: None. The motion carried.

A motion was made by Council Member Sheputis and seconded by Council Member Behring to approve a street department purchase of a Wacker power concrete screed with a 6 foot bar and 4 foot bar from United Rental in the sum of \$1,832.66. The roll call vote was as follows: Ayes: Sheputis, Merkel, Salsman, Smith and Behring. Nays: None. The motion carried.

A motion was made by Council Member Salsman and seconded by Council Member Smith to approve a street department purchase of a Badger broom style street sweeper from Key Equipment in net sum of \$151,250.00 (after trade-in of old sweeper). The roll call vote was as follows: Ayes: Sheputis, Salsman, Smith and Behring. Nays: Merkel. The motion carried.

A motion was made by Council Member Smith and seconded by Council Member Behring to approve a city hall purchase of a Savin photocopier from The Business Centre in the sum of \$3,800.00 plus an annual service agreement in the sum of \$250.00. The roll call vote was as follows: Ayes: Sheputis, Merkel, Salsman, Smith and Behring. Nays: None. The motion carried.

Mayor Graham mentioned the 2016 Bike Across Missouri will be stopping in Palmyra on Friday, June 17th.

With no further business before the council a motion to adjourn was made at 7:39 p.m.

Loren L. Graham, Mayor

Deena L. Parsons, MRCC
City Clerk